

# DIOCESE OF CORK AND ROSS

## WHAT ARE THE FORMS NEEDED FOR DIFFERET ROLES IN PARISH?

For clarity, outlined what form, leaflets, etc. is needed for each group in the Parish to comply with Safeguarding.

### Altar Servers / Children who attend Parish Groups.

- ✚ **Form 4.** Parental Consent Form (to be signed) or the Altar Server Form (which ever you wish to use)
- ✚ **Form 3.** Code of Behavior for children (to be signed)
- ✚ Concise policy leaflet
- ✚ Leaflet for Parent
- ✚ Child friendly leaflet
- ✚ (Register needs to be kept for all groups.)

### Children who attend Parish Groups.

- ✚ **Form 2.** Parental Consent Form (to be signed) or the Altar Server Form (which ever you wish to use)
- ✚ **Form 3.** Code of Behavior for children (to be signed)
- ✚ Concise policy leaflet
- ✚ Leaflet for Parent
- ✚ Child friendly leaflet
- ✚ (Register needs to be kept for all groups.)

### Volunteers / leaders working with children.

- ✚ **Form 1.** Volunteer form
- ✚ **Form 5.** Code of Behavior for Adults
- ✚ Concise policy leaflet
- ✚ Garda vetting (valid for 3 years)

### Eucharistic Ministers.

- ✚ **Form 1.** Volunteer form
- ✚ Garda Vetting (valid for 3 years)
- ✚ Concise policy leaflet

Vetting. The NVB1 vetting invitation form needs to be completed and sent with the ID form to the Diocesan Office, (the actual ID to be copied by Parish and retained in Parish.) If a person does not have Email then NVB1 and NVB 2 can be filled in by hand.