

**COMMUNICATING THE CHURCH'S SAFEGUARDING MESSAGE
CORK AND ROSS PLAN 2020-2022**

**Cork and Ross
Communication Plan
2020 to 2022**

COMMUNICATING THE CHURCH'S SAFEGUARDING MESSAGE

CORK AND ROSS PLAN 2020-2022

Who	What	How	Who is responsible?	When	Review	2020	2021	2022
Lay Faithful	Safeguarding Policy & DLP contact details, Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: The name of DLP Safeguarding Policy is up to date and available	Weekly and as part of annual audit	Annually	√	√	
	DLP contact details and key safeguarding message on laminated posters	Local Bulletin Parish Newsletter	The parish priest/LSR is responsible for: -Ensuring the name of the DLP and contact details are included in the bulletin. -Ensuring that policies are on view in designated locations owned by the parish	Annually	Annually	√	√	
	Safeguarding Awareness Month	Email short communication to parish priests for parish newsletters and parish websites Safeguarding Newsletter	DLP Diocesan Safeguarding Committee	October annually	Annually	√	√	

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Local Safety Representative (LSR)	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee Newsletter	Safeguarding Committee	Bi-annually	Annually	√	√	
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards.	Safeguarding Conference as part of Safeguarding Month	DLP and trainers	Annually	Annually	X (Due to Covid-19)	29.4.21 & 5.5.21	
		Full day training for new LSR and parish priests and refresher training for those with role with children	DLP and trainers	As and when needed	Annually	√	Ful day 2.10.21 Refresher. Zoom 27.10.21 8.11.21 20.11.21	
	Printed copies of the Diocesan safeguarding policy, DLP contact details, and Standards Distributed copies of the Diocesan safeguarding policy, DLP contact details, and Standards including a child friendly version with a cover letter from the Committee	Diocesan office obtains hard copies and distributes to parishes. The LSRs check to ensure that policies and DLP contact details are on view in designated locations owned by the parish	Diocesan Office			Completed	√	

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	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	Distribution: by email from Diocesan Office	2020 and 2021	<i>see</i> Quality Assurance Standard	X (Due to Covid-19)	Completed Nov 21	
	Workshop in deaneries for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	2020/17	<i>see</i> Training and Support Standard	X (Due to Covid-19)	X (Due to Covid-19)	

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Who	What	How	Who is responsible?	When	Review	2020	2021	2022
Priests	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee newsletter emailed to parish priests Safeguarding Conference as part of Safeguarding Month open to parish priests and LSRs	Diocesan Safeguarding Committee DLP and trainers	Annually	Annually	√	√	
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards Full day training for new LSR and priests Printed copies of the Diocesan safeguarding policy, DLP contact details, and Standards Emailed copies of the Diocesan safeguarding policy, DLP contact details, and Standards including a child friendly version with a cover letter from the Committee	Venue and dates to be arranged with DLP and trainer and communicated by email to LSRs and parish priests Diocesan office obtains hard copies and distributes to parish office.	DLP and trainers Diocesan Office	As and When As and When	<i>see</i> Training and Support Standard Annually	√ Completed	√ Ful day 2.10.21 Refresher. Zoom 27.10.21 8.11.21 20.11.21	

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	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	Distribution: Diocesan Office by email	Annually	Annually	X (Due to Covid-19)	Completed November 21	
	Presentation to Priests at Deanery meetings	DLP will arrange with Deanery co-ordinators to attend a meeting of priests in each deanery at a mutually convenient date	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Every 3 years	Annually	X (Due to Covid-19)	X (Due to Covid-19)	

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Parish	Diocese Safeguarding Policy and DLP contact details. Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: 1. The name of DLP 2. Safeguarding Policy is up to date and available	Weekly and as part of annual audit	Annually	√	√	
	DLP contact details and key safeguarding message on laminated posters	Notice Board	The parish priest/LSR is responsible for ensuring the name of the DLP and contact details are distributed to local parish schools to display on the School notice board.	Annually		√	√	
	Workshop in deaneries for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	DLP, Diocesan Office, Diocesan Safeguarding Committee and trainers	Annually	<i>see</i> Training and Support Standard	√	√	

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Chaplains working in hospital/ university/ prison	Diocese Safeguarding Policy and DLP contact details Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: 1. The name of DLP 2. Safeguarding Policy is up to date and available	Weekly and as part of annual audit	Annually	√	√	
	DLP contact details and key safeguarding message on laminated posters	Institute Notice Board	The DLP is responsible for ensuring the name of the DLP and contact details are distributed to chaplaincies to display on the institutes notice board.	Annually		√	√	

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Other agencies including Statutory authorities: TUSLA, HSE ,An Garda Síochána	Diocese Safeguarding Policy and DLP contact details Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: 1. The name of DLP 2. Safeguarding Policy is up to date and available DLP	Weekly and as part of annual audit	Annually	√	√	

Who	What	How	Who is responsible?	When	Review	2020	2021	2022
Bishop NBSCCCI	Annual Report	Written report presented to the Bishop	Diocesan Safeguarding Committee	Annually	Annually	Completed	Completed	