

# Diocese of Cork and Ross

## 1.8A: Hazard Assessment Form

Name of group. **Children's Liturgy Group.**      Date of hazard assessment

Person completing the hazard assessment

Hazard	Who is at risk?	Likelihood of harm	Consequences	Controls needed
Suitable Room for Activity	Children and adults	Low	Health and Safety	Suitable room that is conducive to teaching and learning for children
Adequate Toilet facilities	Children	Low	Accidents. Children becoming distressed	Room used needs assess to toilets
Child wandering from group	Children	Possibility	Lost child	Sign in and out register. Parents /guardians to drop and collect children. Room to be accessed via church
Uninvited adult visiting.	Children / adults	Low	Child protection concerns	All adults in room working with the children to be vetted. Only adults dropping or collecting children allowed in the room.
Access to first aid kit	Children / adults	Low	Health and Safety	Fully stocked First Aid kit available in room or in Church. Accident / incident forms available and to be completed if accident / incident occurs.
Non compliance with Diocesan Safeguarding Procedures	Children / adults	Medium	Not complaint with Diocesan Policy.	Group self-audit every year as per Diocesan Safeguarding Policy. Local safeguarding reps to check twice a year that group running safely. Access to Director of safeguarding, Parish Priest and safeguarding reps for advice and support when needed.

Signed \_\_\_\_\_

Date \_\_\_\_\_