CRSS

Registered Office: 34, Paul Street, Cork

**Tel: 021. 4888925**

# Application for Employment as

## Diocesan Director of Safeguarding in the Diocese of Cork and Ross

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This is a home/work number. (delete as applicable)

**ACADEMIC QUALIFICATIONS: Third Level Qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution attended** | **Dates** | **Course Title** | **Subjects/Award** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**RELEVANT WORK EXPERIENCE:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates** | **Nature of Work** | **Responsibilities** | **Employer** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**EMPLOYMENT RECORD**

Give brief particulars of the positions you have held and the experience you have obtained. Please start with your present or most recent employer. Please provide reasons for any gaps in your employment.

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates** | **Employers Name, Location and Type of Business** | **Duties, Status and Nature of Work** | **Reason for Leaving** |
|  |  |  |  |

**STATEMENT OF SUITABILITY**

Please provide a statement of why you think you are suitable for this job. Max. 300 words.

|  |
| --- |
|  |

**Describe the skills and experience you possess in the following areas that would enable you to fulfil the role as described in the Job Description.**

|  |
| --- |
| **Relevant qualifications and knowledge of Child and Vulnerable Adult abuse.** |
| **Familiarity with and evidence of commitment to Pastoral Ministry in the Church.** |
| **Evidence of working collaboratively with trainers to deliver programmes.** |
| **Evidence of facilitation and training skills.** |
| **Evidence of self-motivation and ability to assume appropriate level of responsibility.** |
| **Evidence of ability and experience in assessment and management of risk.** |
| **Evidence of IT, social media skills and strong organizational ability.** |
| **Evidence of ability to work on own initiative as well as part of Safeguarding and wider team.** |

**REFEREES:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Address** | **Tel. No.** |
|  |  |  |  |
|  |  |  |  |

**Are you an Irish citizen or national of any EU country? Yes/No**

**Declaration:**

To the best of my knowledge and belief, the replies given to the questions on this application form are true and I have disclosed all information which I consider relevant. I hereby declare that there is no reason rendering me unsuitable to work with children or vulnerable adults. I understand that appointment will be subject to references and satisfactory Garda Vetting. If I accept an offer of employment and any of the information is subsequently found to be incorrect, my employment may be terminated.

**Data Protection**

In submitting this application, I agree to CRSS processing and storing information about me, including the sensitive personal data I have provided which will be used for monitoring purposes only.

I, the undersigned, hereby apply for the above post.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return this Application Form to arrive not later than: 12 noon on Friday 22nd March 2024.**

To: The Administrative Secretary of CRSS at Ballinphellic, Ballinhassig, Co. Cork

or via email: [jk.crss@gmail.com](mailto:jk.crss@gmail.com) Mark your application: **Safeguarding.**

*Shortlisting may apply.*

**Note: No CV required: Incomplete Application will not be considered.**

CRSS is an Equal Opportunities Employer.

CRSS: A COMPANY LIMITED BY GUARANTEE.

Registered in Ireland: Company number 197336 CHY 10792

**CRSS is precluded by law from employing persons not eligible for employment in the Republic of Ireland and hereby gives notice that an Application for this post from a person not so eligible will be deemed null and void.**